

Tips on Using the Telepresence System

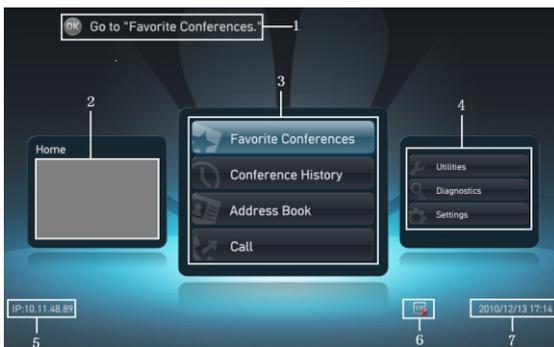
Welcome to the HUAWEI RP100 telepresence system (RP100 for short) and the HUAWEI RP200 telepresence system (RP200 for short)! Your telepresence system transmits high-definition (HD) video and stereo audio, supports point-to-point and multipoint conferences, and can display conference video and a computer desktop simultaneously. Huawei telepresence systems provide the ultimate conference experience.

Using the Remote Control



- Control the camera.
- Set camera presets.
- Scroll through the screen or turn the camera by pressing arrow keys.
- Confirm the current selection by pressing **OK**.
- Zoom out.
- Zoom in.
- Go back to the previous screen or close the current screen.
- Go to the home screen.
- Switch between layouts.
- Share or stop sharing the presentation.
- Mute or unmute the microphone.
- Decrease the volume.
- Increase the volume.
- Display help information.
- Enter dots used in an IP address.
- Switch between text-entry methods or display the virtual keyboard.
- Enter letters, digits, and symbols or select a camera preset.
- Place a call or initiate a conference.
- Delete characters or a site from a conference.
- End a conference or disconnect a site.
- Press this button once, while pointing the remote control towards the HD codec's infrared remote control receiver, to put the HD codec to sleep. Press the button again, while still pointing the remote control towards the HD codec's infrared remote control receiver, to wake the HD codec up.

Introducing the Home Screen



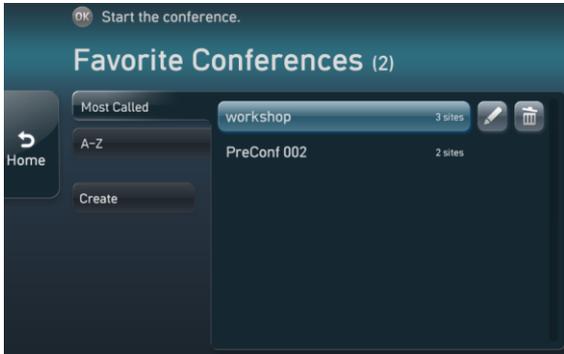
1 Hint 2 Video window 3/4 Operation items
 5 Local IP address 6 Status icon 7 System time

You can press the left and right arrow keys on the remote control to move section 2, 3, or 4 to the middle.

From the screen as shown in the left figure, you can press the left arrow key to move section 2 to the position where section 3 is currently located. Then you can enlarge the video window to full screen by pressing **OK** on the remote control.

Initiating a Conference

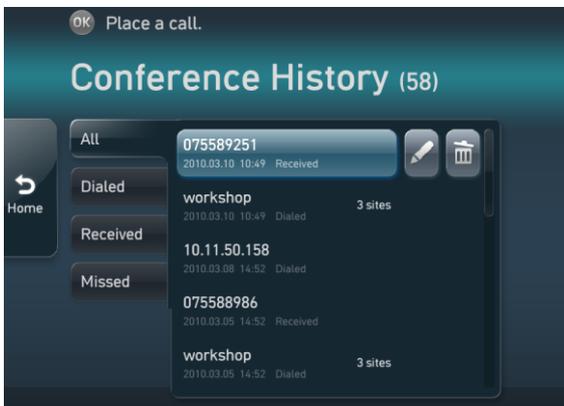
From the home screen, you can initiate a conference by using one of the following methods:



Select **Favorite Conferences** to display the screen shown in the left figure.

Select a conference (for example, **workshop**), and press  or **OK** twice consecutively.

If there is no conference shown on the **Favorite Conferences** screen, select **Create** to create a new conference. Then initiate the conference.



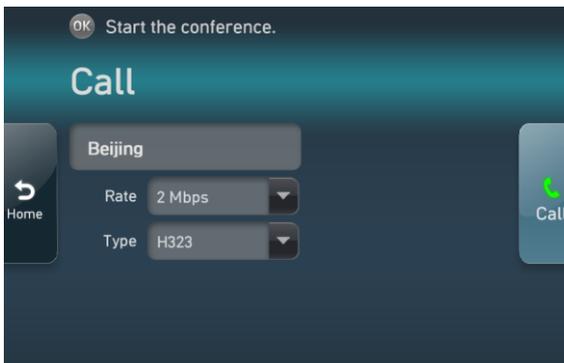
Select **Conference History** to display the screen shown in the left figure.

- Select a site, and press  or **OK**.
- Select a conference, and press  or **OK** twice consecutively.



Select **Address Book** to display the screen shown in the left figure.

- Select a site, press , and choose to place a call to the site immediately or to create a conference. If you choose to create a conference, complete relevant operations as prompted.
- Select multiple sites, press , and complete relevant operations based on the messages displayed.



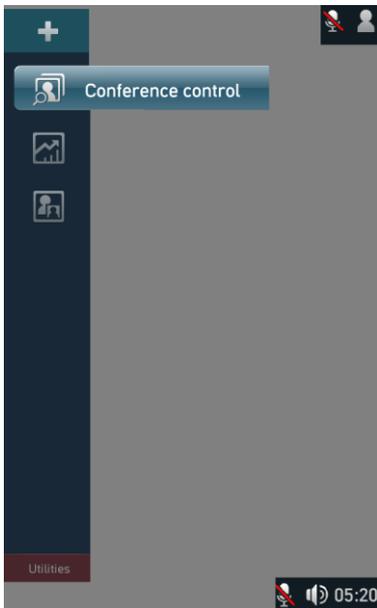
Select **Call** to display the screen shown in the left figure.

Enter the name, number, or IP address of a site. Then press .

 **TIP**

- On the home screen, you can access the **Call** screen as shown on the left by pressing a number key.
- In full screen mode, you can access the **Call** screen by pressing .

Hiding or Display the Option Bar



After a conference starts, the option bar as shown in the left figure appears on the screen.

To hide the option bar immediately, press the left arrow key or . To display the option bar again, press **OK** on the remote control.

If  is available on the option bar, instant messages can be sent to remote sites.

If  is displayed on the option bar, you can switch the conference between audio-only and video modes.

Starting or Stopping Sharing a Presentation

If the configuration of your terminal permits, you can share or stop sharing the presentation by pressing .

The presentation contents can be static pictures, such as a computer desktop, or dynamic videos played on a Digital Video Disc (DVD) or Video Compact Disc (VCD) player.

Controlling a Camera

If the software version of your terminal is different from that described in this section, the relevant screens on the user interface of your terminal and the operation methods for your terminal may differ from the description provided here. The operations, however, are similar. Therefore, you can refer to the following descriptions as required.

- 1 Select a camera. Press  on the remote control, and select a camera.
- 2 Control a camera. Press  on the remote control, and select **Control Camera** to access the camera control screen.

You can press arrow keys to turn the camera direction,  to zoom in, or  to zoom out.

To adjust the focus, you can press  again, and select **Adjust Focus**.

When controlling a camera, you can press **OK** on the remote control to switch between local and remote cameras. The text on the upper left corner indicates the camera that is currently being controlled (local or remote).

Muting or Unmuting the Local Microphone

Press  to mute or unmute the local microphone.

Adjusting the Volume

Press  or  to increase or decrease the volume.

Switching Between Screen Layouts

To switch between layouts, you can directly press  on the remote control. Alternatively, you can select  from the option bar to display a screen from which you can select a desired layout.

Ending or Exiting a Conference

To end or exit a conference, press . Then perform the operations based on the messages displayed.

Obtaining More Information

If any technical problems or questions relating to the telepresence codec should arise, contact your telepresence system administrator. To obtain more information, read the documents in the CD-ROM provided or visit <http://support.huawei.com>.

Safety Precautions

- Do not attempt to dismantle the device by yourself. In case of any fault, contact the appointed maintenance center for assistance or repair.
- Without prior written consent, no organization or individual is permitted to make any change to the structure or safety and performance design of the device.
- Place the device in a well-ventilated place. Do not expose the device to direct sunlight.
- This device is compliant with the EU Registration, Evaluation, Authorisation and Restriction of, Chemicals (REACH) Regulation (Regulation No 1907/2006/EC of the European Parliament and of the Council) and the EU Restriction of Hazardous Substances (RoHS) Directive (Directive 2002/95/EC of the European Parliament and of the Council). For more information about the REACH compliance of the device, visit the Web site www.huaweidevice.com/certification. You are recommended to visit the Web site regularly for up-to-date information.
- Do not use the RSV port (reserved port) of the interface box.
- If the device's operating temperature is too high and an alert message is displayed on the HD display, follow the onscreen instructions.
- The maximum output current of all PDU ports is 6 A.

会议温馨提示

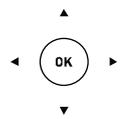
欢迎使用 HUAWEI RP100 智真系统（以下简称 RP100 或智真系统）和 HUAWEI RP200 智真系统（以下简称 RP200 或智真系统）！智真系统是一个高清视频远程会议系统，提供高清晰图像和立体声音频，可以实现点对点远程会议、多点远程会议，人物图像与计算机桌面内容可以同时显示。

使用遥控器



控制摄像机

23 设置摄像机预置位



- 使用方向键，可以浏览页面或转动摄像机
- 使用**OK**键确认当前的选择

缩小图像

放大图像

前一页面或关闭当前窗口

显示主页

切换画面布局

发送或停止演示

关闭或打开本地麦克风

减小音量

增大音量

查询帮助信息

输入地址中的点

中↑ 切换输入法或打开虚拟键盘

0~9 输入字母、数字或文字，选择摄像机预置位

发起呼叫或开始会议

删除输入的内容或会议中的会场

结束会议或挂断会场

对准红外线遥控接收窗按一下，可使终端休眠，再按一下可唤醒终端。

介绍主屏幕



- 1 提示信息
- 2 视频窗口
- 3/4 操作项
- 5 本地 IP 地址
- 6 状态图标
- 7 系统时间

按遥控器的左、右方向键，可以交换“2”、“3”、“4”的显示位置。

在左图所示页面中，您可以按遥控器的左方向键将“2”所示的视频窗口移动到“3”的位置，然后按遥控器的**OK**键，视频窗口便可以放大至全屏。

开始会议

您可以在主屏幕上通过下列方式之一开始会议。



在主屏幕上选择“常用会议”，进入左图所示的页面。选择一个常用会议，如“workshop”，连续2次按遥控器的 键或 **OK** 键开始该会议。

如果无常用会议记录，可选择“新建会议”，新建一个会议并开始该会议。



在主屏幕上选择“会议记录”，进入左图所示的页面。

- 选择一个会场，按遥控器的 键或 **OK** 键呼叫该会场。

- 选择一条会议记录，连续2次按遥控器的 键或 **OK** 键开始该会议。



在主屏幕上选择“地址本”，进入左图所示的页面。

- 选择某个会场，按遥控器的 键，您可以立即呼叫该会场或创建一个会议，按照页面提示开始该会议。

- 选择多个会场，按遥控器的 键，按照页面提示开始会议。



在主屏幕上选择“呼叫”，进入到左图所示的页面。输入一个新会场的名称、IP 地址或会场号码，按遥控器的 键，呼叫该会场。

窍门

- 在主屏幕上，按遥控器的任意数字键进入左图所示页面。

- 在主屏幕上或在全屏模式下，按遥控器的 键进入左图所示页面。

隐藏或显示会控工具条



会议开始后，屏幕左边会显示如左图所示的会控工具条。

您可以按遥控器的左方向键或  键，使会控工具条立即隐藏。如果您希望会控工具条再次显示，可以按遥控器的 **OK** 键。

如果您看到的会控工具条上有  图标，表明您可以发送即时消息给指定的会场。

如果您看到的会控工具条上有  图标，表明您可以切换会议的音视频状态。

发送或停止演示

如果您的系统配置允许，您可以按遥控器的  键发送或停止演示。

演示内容可以是计算机桌面等静态图像，也可以是 DVD、VCD 等播放的动态图像。

控制摄像机

因软件版本差异，您看到的操作界面与操作方法可能与本节的描述略有差异，但很类似，可以参考本节描述进行相关的操作。

1 选择摄像机

按遥控器的  键，选择摄像机。

2 控制摄像机

按遥控器的  键，选择“摄像机控制”后，进入摄像机控制页面。

按遥控器的方向键转动摄像机、 键与  键缩放图像。

您可以再次按遥控器的  键，选择“调节焦距”，对摄像机焦距进行调节。

控制摄像机时，您可以按遥控器的 **OK** 键，切换本地与远端摄像机。屏幕的左上角会有文字显示当前控制的是远端摄像机还是本地摄像机。

调节音量

按遥控器的 、 键调节音量大小。

切换画面布局

按遥控器的  键或在会控工具条上选择 ，在一个屏幕上观看多个布局的组合画面。

结束或退出会议

按遥控器的  键，按照页面提示结束或退出会议。

获取更多信息

遇到技术问题或疑问时，请咨询智真系统管理员。更多使用指南，请查阅配套光盘或登录 <http://support.huawei.com> 网站。

安全注意事项

- 请勿自行拆卸设备，设备发生故障时请联系指定的维修点。
- 未经授权，任何单位和个人不得对设备进行结构、安全和性能设计方面的改动。
- 请将设备安放在通风、无强光直射的环境中。
- 请勿将废弃设备丢入垃圾桶中。请遵守有关设备包装材料、耗尽电池和废旧设备处理的本地法令，并支持回收行动。
- 请勿使用接口盒上的 RSV 端口，此端口为预留端口。
- 如果设备温度过高，在全高清显示屏上弹出告警时，请按照全高清显示屏上的提示操作。
- PDU 总的输出电流不超过 6A。